



**OFFICE OF THE POLICE AND CRIME COMMISSIONER
FOR BEDFORDSHIRE**

MONTHLY BUSINESS REVIEW MEETING

30th May 2024

The BRM meeting did not go ahead due to operational reasons, however monthly papers have been documented in the below text. This has been reviewed by the Head of Governance and Transparency and agreed to be published. The Chief Executive and Director of Operations fed back to the team via the weekly team meeting on priorities and updates. ***Some papers not provided due to annual leave/absence from the office.***

Business Review Meeting	Actions
<p>Head of Governance and Transparency</p> <p>Police and Crime Panel</p> <ul style="list-style-type: none"> • Police and Crime Panel take place on 4th June 2024. • Focus on PCC and Annual Report. <p>Joint Audit Committee (JAC)</p> <ul style="list-style-type: none"> • JAC will be taking place on the 21st June 2024, awaiting feedback surrounding the Strategic Risk Register (SRR). <p>Deep Dive – Performance</p> <p>This has now been completed and awaiting sign off.</p> <p>Discussions with the force have taken place and work is ongoing to create a data dashboard, which will look to align with the new Police and Crime Plan.</p> <p>Performance and Governance</p> <p>Performance and Governance Board to be held on Monday 3rd June 2024, reschedule from the last week in May, to ensure the Chief Constable can attend, in line with new Terms of Reference.</p> <p>Freedom of Information (FOI)/Data Protection Requests</p> <p>FOIs continue to come in and be managed by BC and AB.</p>	



3 FOI Outstanding

2 SAR Outstanding

Independent Custody Visitors (ICV) / Dog Welfare Scheme

- ICV Annual Report draft has been finalised and is currently with KB and SD for review. Once reviewed, will then need to be submitted to Police and Crime Panel prior to being published.
- Working through electronic reporting via iPads. We are hoping to be live by summer period.
- Next ICV Panel is Monday 24 June.
- PCC is scheduled to shadow a visit with two ICVs at the end of June.

Stop and Search/Use of Force Scrutiny Panel

- His Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) attended recent main panel meetings and we welcomed the PCC.
- Separate panel focusing on S163 has been agreed so we will start to have an additional meeting each quarter. Guidance is still being worked out alongside the force standard operating model.
- Continue to progress with youth panel both with the force and the VERU village. More detailed update to come at the next BRM.

Independent Custody Detention Scrutiny Panel (ICDSP)

- List has now been developed to ensure we are capturing all the feedback and learning for the force.
- Recruitment is still ongoing with two new members recently appointed.
- The next meeting is in June 2024. Meetings are held quarterly. We have provided a Custody Tour for new members (who are not ICV's) and new members joined the ICV Panel on 27 March to observe Use of Force Custody training.

All volunteers will be offered new training on ABD (Acute Behavioural Disturbance) as part of the ICV Panel in July now but we have been given access to JPS training in June.

Legally Qualified Chairs (LQC)/Misconduct



On 7th May legislations are changing surrounding LQC and Independent Members so new process is in place to ensure we are complying with this.

Pension Forfeiture

Awaiting update on two cases from the Force.

Police Appeals Tribunal

We have 3 cases at present that are being worked through.

1 case has been dismissed before hearing.

Complaints

Work is being completed in this area – Dip Sampling and liaising with the Force. Team will now have additional working group updates with force CS.

Reviews – 0 currently outstanding

There is no time frame for a review to be completed however the aim is to complete as soon as practicable.

The team are currently working on the Quarterly Transparency Report, that is published - <https://www.bedfordshire.pcc.police.uk/opcc-transparency-reports/>

Decisions

If any member of staff is unsure of the decisions process please link in with KB.

All known decisions are now on the website. All team members are asked to remember the process in regard to decisions, if your department needs to draft a decision or you are aware of a decision made in a meeting please let KB and BC know as we need to ensure nothing is being missed.

Website Compliance – Specified Information Order

The renewal process for our new website is still ongoing. In the meantime, SD and BC are working on the retention policy and clearing files. Moving forward we will be looking at SharePoint and how we get the office moved over and using this system.

Violence & Exploitation Reduction Unit (VERU)

No updates provided.

Commissioning



<p>The Commissioning Team have mobilised all services for 2024/2025 and are preparing for quarter 1 monitoring meetings. Meetings to take place starting w/c 15th July 2024.</p> <p>Performance and monitoring:</p> <p>Commissioning, Governance and Transparency meeting to be arranged following the sign from the end of year monitoring return.</p> <p>Commissioning activities:</p> <p>A research provider continues to progress the independent needs assessment which continues into 2024/2025.</p> <p>Commissioning activities are being reviewed by the new Police and Crime Commissioner to develop the Police and Crime Plan for Bedfordshire Police.</p>	
<p>Project Manager – Policing and Contact and Safer Streets</p> <p>Safer Streets 5:</p> <p>Pol-Ed has been launched and several promotional sessions have taken place to promote this.</p> <p>Public Access Terminals:</p> <p>The first Public Access Terminal has been installed in 3 of the 4 larger Morrisons stores.</p> <p>The review of the Bobby Scheme is still ongoing and PE hopes to have a report completed by the end of June.</p>	
<p>Restorative Justice (RJ) Coordinator</p> <p>Referrals:</p> <p>2 referrals since last BRM (self-referral).</p> <p>5 cases actively working on, 1 on hold.</p> <p>Prison project:</p> <p>Prison project training providers presented an overview of the training and feedback from staff to the SLT. Discussions are continuing around the Train the Trainer course – who will be attending this and when this will be held. Governor is looking at how a Restorative Practitioner post can be funded internally.</p>	



Follow on work will be exploring how data/outcomes can be captured with each school, and how incidents will be reported/dealt with by police (if required).

All trained staff who have attended the 3-day courses will be invited to be a part of a working group to create a handbook to disseminate information amongst the wider staff team and potentially other schools in Bedfordshire – looking to use PoEd to do this.

The project review meeting was held before May half term to discuss the schools' plans and priorities for the remainder of the academic year and next year to start in September. Before the end of the academic year, will be spending the day in each of the schools.

Planning has begun for the next restorative pilot.

Links:

Over the school summer holidays, 3-day RJ facilitator-level training has been booked for the Education & Diversion team. This means that when the schools start the new academic year in September, restorative meetings can be co-facilitated between staff and police, and E&D can use restorative tools with students in a similar way they are being used in the schools.

Delivered an awareness input to the new Family Liaison Officers, and to the ISVAs.

Discussed collaborative working with the Youth Offending RJ practitioner in Bedford, the practitioner in Herts, and E&D Co-ordinator.

Delivering inputs with both Probation offices in June.

Criminal Justice and Victims Project Manager

No updates provided.

Communications Officers

No updates provided.