

The Gift and Hospitality checklist mnemonic 'GIFT' is used as a reminder for the PCC and staff when declaring any gift or hospitality, as follows:

**G**enuine - is this offer made for reasons of genuine appreciation for something I have done, within any encouragement from me?

**I**ndependent - If I accept it, would a reasonable bystander be confident that I could be independent in doing my job?

**F**ree - Could I always feel free of any obligation to do something in return for the donor?

**T**ransparent - Would I be comfortable if the gift or hospitality was transparent to the public?

*This simple checklist helps to make an informed spontaneous decision when offered a gift or hospitality.*

<b>Nicola Bayliss</b>							
<b>Date</b>	<b>Name of person(s) receiving gift or hospitality</b>	<b>Organisation / Individual</b>	<b>Event</b>	<b>Detail of Gift/Hospitality offered</b>	<b>Estimated Value £</b>	<b>Gift Accepted or Declined</b>	<b>Action after receiving (Donation etc)</b>
18/10/2023	Nicola Bayliss	OPCC	Face-to-face RJ meeting (between victim and offender)	Tea provided by HMP officers; slice of homemade carrot cake, made by victim participating in RJ face-to-face meeting	£5	Accepted	Consumed
01/11/2023	Nicola Bayliss	OPCC	Face-to-face RJ meeting (between victim and offender)	Refreshments (tea, water, Fox's sweets) provided by Mercure Hotel (venue for meeting) – paid for by Lincolnshire RJ Service (Restorative Solutions)	£5	Accepted	Consumed
14/11/2023	Nicola Bayliss	OPCC	SLT launch as part of the RA in schools project	Bottle of water provided by Daubeney Academy school		Accepted	Consumed
				Tea/coffee was offered	£5	Declined	N/A
31/01/2024	Nicola Bayliss	OPCC	Training (Day 1 of 3) as part of the RA in schools project	Bottle of juice, flapjack and x2 tea provided by Chalk Hills Academy school	Under £10	Accepted	Consumed
				Sandwich, crisps and fruit was also offered		Declined	N/A

28/02/2024	Nicola Bayliss	OPCC	Training (Day 2 of 3) as part of the RA in schools project	Bottle of juice, fruit, pastries, wrap, x2 tea provided by Chalk Hills Academy  Crisps and bottled water were also offered	Under £10	Accepted  Declined	Consumed  N/A
04/03/2024	Nicola Bayliss	OPCC	Training (Day 1 of 3) as part of the RA in schools project	Tea/coffee, sandwiches, cake provided by Sandy Secondary School  Pastries were also offered	Under £10	Accepted  Declined	Consumed  N/A
08/03/2024	Nicola Bayliss	OPCC	Training – SEND session as part of the RA in schools project	Sandwiches, fruit, cake, chocolate bar and tea provided by Stratton Upper School  Crisps and other refreshments were also offered	Under £10	Accepted  Declined	Consumed  N/A
22/03/2024	Nicola Bayliss	OPCC	Training (Day 2 of 3) as part of the RA in schools project	Tea/coffee, sandwiches, doughnut, mini pizza tart, fruit and shortbread provided by Sandy Secondary School  Sausage rolls, BBQ sausages, pastries	Under £10	Accepted  Declined	Consumed  N/A
14/05/2024	Nicola Bayliss	OPCC	Visit to Chalk Hills Academy and meeting with Wajid Tufiq	Vegan sausage roll, Juice Burst bottled drink  Alternative food, additional drinks	Under £5	Accepted  Declined	Consumed  N/A
24/05/2024	Nicola Bayliss	OPCC	Delivery of training at Chalk Hills Academy	Fish, chips and beans; Juice Burst bottled drink; tea; Graze bar.  Alternative food, additional drinks	Under £10	Accepted  Declined	Consumed  N/A
07/06/2024	Nicola Bayliss	OPCC	Delivery of SEND student training at Chalk Hills Academy	Jacket potato with cheese and beans; Juice Burst bottled drink; tea.  Alternative food, additional drinks	Under £10	Accepted  Declined	Consumed  N/A

18/06/2024	Nicola Bayliss	OPCC	Delivery of Peer Mentoring session at Stratton Upper School	Mug of tea and biscuits	£2	Accepted	Consumed
21/06/2024	Nicola Bayliss	OPCC	Delivery of Day 2 training session with pastoral staff at Stratton Upper School	Mug of tea, biscuits, fruit, sandwiches and crisps Additional food and drinks	Under £10	Accepted Declined	Consumed N/A
02/07/2024	Nicola Bayliss	OPCC	Delivery of Peer Mentoring session at Stratton Upper School	Mug of tea and biscuits	£2	Accepted	Consumed